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|  | SID Form No. 104ASettlement of Advance(To be filed by CPE or authorised person) | Society for Innovation and DevelopmentInnovation Centre, Indian Institute of Science CampusBangalore 560012 |
| **From: Date:** **Prof.**  |  **To:**  **The Chief Executive** **Society for Innovation and Development** **Innovation Centre, IISc Campus** **Bangalore 560012**  |
|  **Project Code ** |  **PC** |  |  |
|  **Subject: Settlement of advance of Rs. drawn on (date)**  |  |

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| Sl. No. ofVoucher orReceipt | Date ofVoucher orReceipt | ExpenditureParticulars | Expenditure Item Code No.(See Table Below) | AmountRs. | Comment(If Any) |
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| For more entries, continue on back page, and enter Back Page Total  |  |  |
|  **Total Expenditure ** |  |  |
|  **Advance Drawn ** |  |  |
|  **Amount  Refunded\* Claimed ** |  |  |
| \* Refunds may be made by depositing the required amount in favour of the Society for Innovation and Development in the Savings Bank Account No. 18843 at Canara Bank, IISc Campus, Bangalore 560012. Attach the bank receipt/counterfoil as proof of deposit. Details of Refund: Amount Rs................. Deposited on (Date) .….……....... Bank Receipt/Counterfoil  Enclosed  Not Enclosed | …………………………..**(Signature of CPE)** |

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| Code No. | Expenditure Item | Code No. | Expenditure Item | Code No. | Expenditure Item |
| 01 | Consumables | 07 | Contingency | 13 | Equipment |
| 02 | Printing and Stationery | 08 | Local Conveyance | 14 | Fabrication |
| 03 | Salaries | 09 | Subcontracting | 15 | Furniture and Fixtures |
| 04 | Postage/Courier | 10 | Paid or Hired Services | 16 | Repairs |
| 05 | Fax | 11 | Books/Periodicals/Literature | 17 | Maintenance |
| 06 | Telephone | 12 | Coffee/Tea | 18 | Other (Specify) .................. |

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| FOR SID OFFICE USE  |
| Date Received .................................Vouchers Verified by ...........................Amount Reconciled .............................Refund Verified from Bank Pass Sheet .............Payment Authorised: Rs. ..............................Debit Project .................. Head...................... ......….….. ..….......... ….…….… AE E CE | Accounting Entry:Entered on (Date) .......…....... by ................... (Initials) Entry Details: ........................................................................................................................ |

**Table of Voucher Entries (Cont’d) (Enter here only if space in the front space Table is insufficient)**

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| **Sl. No. of****Voucher****Or****Receipt** | **Date of Voucher or Receipt** | **Expenditure****Particulars** | **Expenditure item****Code No.**(See Table Below) | **Amount****Rs.** | **Comments if any** |
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| **Total of this Page →****Please enter this total at the appropriate place in the front page** |  |  |
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